



CHURCH OF ENGLAND  
ACADEMY

Bringing joy...inspiring success!

## Parent/carer Acceptable Use Agreement

<b>Written by:</b>	Nicola Alburg	September 2023
<b>Approved by:</b>	The Headteacher	October 2023
<b>Last reviewed:</b>	The Headteacher	September 2024
<b>Next review due by:</b>	The Headteacher	September 2026

## Introduction

Digital technologies have become integral to the lives of children and young people, both within schools and outside school. These technologies provide powerful tools, which open up new opportunities for everyone. They can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning. Young people should have an entitlement to safe internet access at all times.

This acceptable use policy is intended to ensure:

- that young people will be responsible users and stay safe while using the internet and other communications technologies for educational, personal and recreational use.
- that school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.
- that parents and carers are aware of the importance of online safety and are involved in the education and guidance of young people with regard to their online behaviour.

The school will work to ensure that learners have good access to digital technologies to enhance their learning and will, in return, expect the learners to agree to be responsible users.

The pupils acceptable use agreement can be found on our school website. Parents are requested to read this with their child/children.

As the parent/carer of CSPA learners, I give permission for my son/daughter to have access to the digital technologies at school.

*I know that an acceptable use agreement has been read to my son/daughter and they have received and will continue to receive online safety education to help them understand the importance of safe use of technology and the internet – both in and out of school.*

I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that young people will be safe when they use the internet and systems. I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the internet and using mobile technologies.

I understand that my son's/daughter's activity on the systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the acceptable use agreement.

I will encourage my child to adopt safe use of the internet and digital technologies at home and will inform the school if I have concerns over my child's online safety.

When your child joins the school, you will be asked to give consent to the sharing of photographs and personal details online. This forms part of the intake package of forms completed when your child is offered a place at CSPA.

## **Use of Digital/Video Images**

The use of digital/video images plays an important part in learning activities. Learners and members of staff may use digital cameras to record evidence of activities in lessons and out of school. These images may then be used in presentations in subsequent lessons.

Images may also be used to celebrate success through their publication in newsletters, on the school website and occasionally in the public media. Where an image is publicly shared by any means, only your child's first name/initials will be used.

The school will comply with the Data Protection Act and request parent's/carer's permission before taking images of members of the school. We will also ensure that when images are published that the young people cannot be identified by the use of their names.

In accordance with guidance from the Information Commissioner's Office, parents/carers are welcome to take videos and digital images of their children at school events for their own personal use (as such use is not covered by the Data Protection Act). To respect everyone's privacy and in some cases protection, these images should not be published/made publicly available on social networking sites, nor should parents/carers comment on any activities involving other learners in the digital/video images.

## **[Use of Cloud Systems and Home/School Agreement](#)**

The school uses Google Drive and Classroom as a platform for remote learning. This section describes the tools and learner responsibilities for using these services.

Using Google Classroom and Drive will enable your child to collaboratively create, edit and share files and websites for school related projects and communicate via email with other learners during school hours only (Mail) and at all times for Drive and Classroom. The school believes that use of the tools significantly adds to your child's educational experience.